

Minutes of the Regular Business Session

The Board of Woodson County Commissioners met in a regular business session beginning at 8:30 a.m. on December 26th, 2023 with Vice-Chairman Justin Clark, Member Kevin Stuber, Attorney Zelda Schlotterbeck, and Certified County Clerk Tesla Bayles present.

Meeting Commencement: The session commenced with the recitation of the Pledge of Allegiance.

1. **Approval of Agenda:**

Clark made the motion to approve the agenda. Stuber seconded it, making it unanimous.

2. **Approval of Previous Minutes:**

Stuber made the motion to approve the minutes from December 19th, 2023. Clark seconded it, motion passed.

3. **Road and Bridge Progress Report:**

Road and Bridge Supervisor Timothy Dimick gave a road and bridge progress report. Dimick requested authority to place vehicles on purple wave. Clark made the motion to approve mentioned inventory on purple wave. Stuber seconded it; motion passed. Road complaints from citizens were relayed to Dimick.

4. **Executive Session I:**

Clark motioned to recess into executive session for non-elected personnel to protect employee confidentiality; to discuss employee job performance for 12 minutes with the Commissioners, Attorney, Certified County Clerk, and Road and Bridge Supervisor beginning at 10:38 a.m. to reconvene in the commission room at 10:50 a.m. Stuber seconded it; motion passed.

5. **Undersheriff's Report:**

Undersheriff Helkenberg informed the board that it was a good holiday weekend and nothing major took place.

6. **Treasurer's Reports:**

Treasurer Zimmerman presented reports. Clark made the motion to accept the 3rd quarter idol investment fund. Stuber seconded it, motion passed. Clark made the motion to approve October and November monthly financial report by department. The board discussed the Fire Chief purchasing a vehicle. The board discussed year-end transfers.

7. **Resolution Approval:**

Stuber made the motion to approve resolution 23-11 to allow transfers from the Noxious Weed Fund to the Special Noxious Weed Capital Outlay Fund. Clark seconded it, motion passed. Clark made the motion to approve the year-end department transfer of funds. Stuber seconded it; motion passed.

8. **Christmas Party Approval:**

Noxious Weed and Maintenance Director Jarrod McVey discussed the cost of the Christmas party. Clark made the motion to approve the Christmas Party at the Lanes at Light Hardware food and venue for employees and family in the amount of \$2,200. Stuber seconded it, motion passed. The board will pay for door prizes out of the Commissioners budget. Employees get paid a full day if they show up to Christmas Party, if not they use PTO.

9. **Executive Session II:**

Clark made the motion to recess into executive session for Attorney Client privileges to discuss legal liability for billing dispute for 8 minutes with the Commissioners, Noxious weed Director, and County Attorney starting at 9:27 a.m. and reconvening at 9:35 a.m. in the Commissioners Meeting Room. Stuber seconded it, motion passed.

10. **Miscellaneous Discussions:**

McVey discussed fixing some Christmas Lights for Next year. McVey discussed the price of Chemicals.

11. No commission meeting will be held January 2nd, 2023.

12. **Executive Session III:**

Stuber motioned to recess into executive session for non-elected personnel to protect employee confidentiality; to discuss employee negotiations for 8 minutes with the Commissioners, Attorney, and Certified County Clerk beginning at 9:42 a.m. to reconvene in the commission room at 9:50 a.m. Clark seconded it; motion passed.

13. **Salary Discussions:**

The board discussed raising the salary of the Commissioners, County Clerk, County Treasurer, Register of Deeds, County Attorney, Rural Fire Chief, Road and Bridge Supervisor and County sheriff due to the fact they were not given a raise last year. Clark made the motion to increase salary positions in the forementioned list \$80 per pay period. Stuber seconded it; motion passed.

14. **Payroll Approval:**

Clark made the motion to approve payroll December 22nd, 2023 for \$161,275.25. Stuber seconded it; motion passed. No commission meeting will be held January 2nd, 2023.

15. **Vouchers Approval:**

Clark made the motion to pay vouchers in the amount of \$34,713.86 Stuber seconded it; motion passed.

16. **Meeting Adjournment:**

Stuber made the motion to adjourn at 10:45 a.m. Clark seconded it; motion passed.

Jerry Sedlacek, Chairman

Attest: _____
Tesla Bayles, Woodson Certified County Clerk

Justin Clark, Vice-Chairman

Kevin Stuber, Member

