

The Board of Woodson County Commissioners met in a regular business session on December 22nd, 2020 at 8:30 a.m. with Chairman Forsyth, Vice Chairman Yoho, Member Barnett, County Attorney Schlotterbeck, and County Clerk Porter.

The Pledge of Allegiance was recited by Forsyth, Yoho, Barnett, Schlotterbeck and Porter.

Yoho moved to approve the agenda as printed. Barnett seconded the motion with Forsyth making it unanimous.

Yoho moved to approve the December 15th minutes as printed. Barnett seconded the motion with Forsyth making it unanimous.

Barnett made the motion to approve the Employee Handbook revision dated December 15th, 2020. Yoho seconded the motion with Forsyth making it unanimous.

Barnett moves we recess into executive session for non-elected personnel to protect employee confidentiality; to discuss employee performance for 5 minutes with Commissioners, County Attorney, County Clerk, at 8:35 a.m.; reconvene at 8:57 a.m. in the County Courtroom. Yoho seconded the motion with Forsyth making it unanimous.

Barnett moves we recess into executive session for non-elected personnel to protect employee confidentiality; to discuss employee performance for 15 minutes with Commissioners, County Attorney, County Clerk, at 8:42 a.m.; reconvene at 8:57 a.m. in the County Courtroom. Yoho seconded the motion with Forsyth making it unanimous.

Treasurer Zimmerman presented the monthly reports for November, 2020. Yoho made the motion to accept the monthly reports for November, 2020. Barnett seconded the motion with Forsyth making it unanimous.

Yoho made the motion to allow Treasurer Zimmerman to create an equipment fund for the Ambulance Department. Barnett seconded the motion with Forsyth making it unanimous.

Emergency Preparedness Director Bartley presented the information that the contract with the tower situation has been signed for a \$1,000.00 a month. Radios are being reprogrammed. Coffey County is still working on the Directorship.

Public Works Administrator Onnen presented weekly reports for the Road and Bridge Department. Onnen discussed the bridge up dates. Discussion was held regarding the County pile of rock in Anderson County. There are 10 loads of rock in Anderson County and they are paid for, and used for emergency purposes. Onnen explained the County pile of rock that is located at the Smith residence.

Barnett moves we recess into executive session for non-elected personnel to protect employee confidentiality; to discuss employee performance for 5 minutes with Commissioners; County Attorney, County Clerk and Public Works Administrator Onnen at 9:35 a.m.; reconvene at 9:40 a.m. in the Commissioners room. Yoho seconded the motion with Forsyth making it unanimous.

Yoho made the motion to approve the transfer from the following departments from 2020 budget to 2021 year: Rural Fire, Appraisers Office and the Ambulance Dept. Barnett seconded the motion with Forsyth making it unanimous.

KAC Dues for 2021 are due. Barnett made the motion for the membership fees to KAC to be paid for the amount of \$1352.20. Yoho seconded the motion with Forsyth making it unanimous.

Ted Spencer with EMC Insurance presented to the Board the insurance increases for 2021 for the County.

Yoho made a motion to accept the holiday pay sheet on the Ambulance and Sheriffs Departments. Barnett seconded the motion with Forsyth making it unanimous.

The Board requested L.D. McCormick to be on the agenda for the following week.

Yoho made the motion to pay the following voucher for zoning fees to Brake and Duncan Attorneys for the amount of \$1016.00. Barnett seconded the motion with Forsyth making it unanimous.

Sheriff Campbell explained to the Board there is \$1,000.00 in a lock box in the Sheriff's Department and when he leaves his office position as Sheriff, he needs for someone to know where this money is at, and what it is used for. Campbell will sign off on documentation to release his responsibilities to the County for this money. Campbell was advised to speak to County Treasurer Zimmerman.


Forsyth presented to the Board the County Clerk's audit that was done December 15th, 2020 to clear the Clerk's Office, and Clerk Tammy Porter with her leaving office. The County Commissioners and the independent accountants, Jarred Gilmore and Phillips procedures to be performed upon the County Clerk's Office and with Clerk Tammy Porter. Findings are summarized as follows in the audit dated December 15th, 2020 and filed in the County Clerk's Office: Cash receipts, payroll, records retention, financial reports met the related filings and are

up to date and records are available. The cash receipts findings were applicable and have been filed. The payroll quarterly of 2020 tied the amounts to the payroll supporting documentation. No discrepancies were noted. Reviewed all the records retained in the County Clerk's Office. All files for vouchers, payroll records, quarterly payroll filings, insurance (Advance, Blue Cross/Blue Shield, Aflac), CC-JJA, budget, tax levies, assessed valuations, daily boxes of detailed order and accessible with no discrepancies.

Meeting was adjourned at 10:45 a.m.

Attest: 
Tammy R. Porter, County Clerk


Trent Forsyth, Chairman


Galen W. Yoho, Vice-Chairman


Monty Barnett, Member